

Accreditation

Application Form

Dear Colleague,

To enable us to process your application please following the instructions below. Once completed post the form to: CECOPS, The Dene Centre, Castle Farm Road, Gosforth, Newcastle Upon Tyne, NE3 1PH.

Note. To become Accredited you must firstly be Registered under the Code of Practice Scheme.

Current registration details

Name of Registered Organisation:

Registration No.:

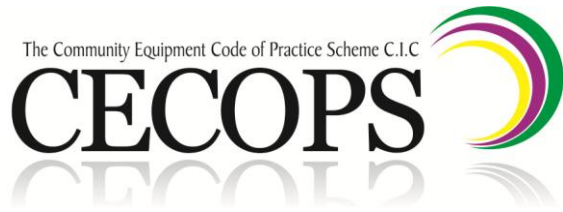
Trading Name (if any)

Organisation Type

Accreditation contact details

Name of applicant

Position



Address

Telephone

Email

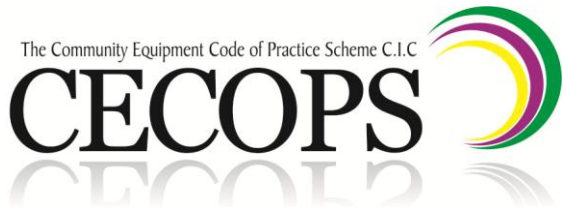
Please indicate which sections of the Code of Practice you would like to be Accredited on:

Commissioning & governance

Service provision

Clinical & professional responsibilities

Peripheral issues & specialist areas (If you require us to look at specific areas under this heading please explain here)



Multiple sites

If you are applying to have multiple sites Accredited please list these below (Please attach additional sheets if required).

Trading Name	Organisation Type	Address/Location

Declaration

I am authorised to apply for Accreditation with CECOPS on behalf of the above named organisation

Name.....

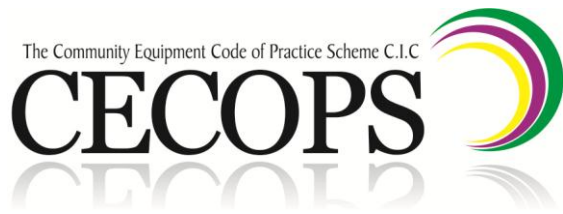
Position.....

Signature.....

Date.....

What happens next?

This form will be forwarded to the external inspection body. The inspection body will then contact you directly to explain auditing arrangements.



Following the audit the auditing body will inform us of the outcome. If you have satisfactorily met the assessment criteria, you will be awarded a signed certificate and you will have the right to display the Accredited User logo. Your Profile Page will be automatically updated to reflect your Accredited status.

Please note, to retain Accredited User status you will be required to have an annual health check, with a full audit every 3 years. You will be contacted to remind you of this, 3 months prior to the renewal date.

If you are not registered or do not wish to be accredited but would like to have an independent one-off health check, please contact us to discuss your requirements.

Email: accreditation@cecops.org.uk

Telephone: **0191 2336714**

Thank you for completing this form.